

L.K.Chawla
Deputy Secretary
Tel. No. 23383185

5 July, 2010

D.O.NO.1-1/2010-CDN

Dear Shri

Please refer to this Section's O.M.No.1-3/2009-CDN dated 26.11.2009 regarding Monthly Performance report through the online procedure. The information for the month of June, 2010 in respect of your Division/Organisation has not been received so far, in absence of which the consolidated paper on important activities of this Ministry could not be prepared.

It is requested that a report regarding the major activities concerning your Division/Organization for the month of June, 2010 may please be furnished to CDN section immediately by e-mail i.e online on Ministry of Culture website. It may also be noted here that if no information is received by evening of 7 July, 2010, it will be presumed that no important activity took place in your organization in the month of June, 2010, which are worth highlighting in the monthly D.O letter from Secretary(Culture) for Cabinet Secretary and the report would be sent accordingly.

With regards,

Yours sincerely,

(L.K.Chawla)

All Divisional Heads of Ministry of Culture for ensuring that their reports reach CDN Section by the 7.7.2010.