

**FORMAT OF APPLICATION FOR FINANCIAL ASSISTANCE FOR
PARTICIPATION IN INTERNATIONAL AND DOMESTIC BOOK FAIRS AND
INTERNATIONAL EVENTS**

(Organisations/NGOs)

1. Name of the Organisation :
2. Postal Address (with telephone/fax/e-mail address):
3. Date of Establishment & Registration of the Organisation (excepting in the case of Universities and their Centres/ Institutions):
4. Registration number of the Organization (copy of the Registration Certificate and Memorandum of Association to be attached): (excepting in the case of Universities and their Centres/ Institutions).
5. Unique ID Issued by NGO Partnership System : (excepting in the case of Universities and their Centres/ Institutions)
6. Permanent Account Number (Income Tax) :
7. Bank Account Details (Name/Number/ IFSC/ MICR code):
8. Brief details of the Institution/Organisation, its objectives and activities :
9. Title of the project for which assistance is sought, with date or period of execution:
10. Synopsis of the project (a detailed project proposal to be annexed) :
11. Total estimated cost of the project: (items-wise details to be included in the detailed project proposal to be annexed)
12. Amount of assistance sought from the Ministry of Culture:
13. Details of the other sources of finance for the project (matching share):
14. Quantum of assistance received during the last three years from Ministry of Culture:
15. Whether or not audited statement of accounts and the utilization certificate in respect the grant released by the Ministry on the earlier occasions have been submitted (If so, copies of the utilization certificate may be enclosed)

Declaration

I hereby declare that the particulars given above are true to the best of my knowledge and belief and that I have understood the terms and conditions of the financial assistance component and hereby undertake to abide by them.

Signature _____

Name _____

Designation _____

Office Stamp _____

Note: Please enclose all the documents and furnish full information