

KIND ATTENTION: ALL GRANTEE ORGANISATIONS/INDIVIDUALS

Government of India
Ministry of Culture

Puratatva Bhawan, INA,
New Delhi-110 023

Dated: 28/12/2017

IMPORTANT INFORMATION/NOTICE

Subject: Mandatory registration of organisations/agencies/individuals receiving grants from Central Government on Public Financial Management System (PFMS) portal (<http://pfms.nic.in>) and mandatory expenditure filing by them using Expenditure Advance and Transfer (EAT) Module of PFMS.

As per practice hitherto after sanction of grant-in-aid to a grantee organisation/agency/individual for specified purpose, the amount of grant was being transferred by this Ministry directly into the account of the grantee organisation/agency/individual through Public Financial Management System (PFMS) portal (<http://pfms.nic.in>). Later on, the grantee organisation/agency/individual was supposed to make the payment of the grant to the end beneficiaries, if any, electronically (through ECS/RTGS/NEFT).

2. In compliance with O.M. No.48(06)/PF-II/2016 dated 12.09.2017 issued by Department of Expenditure, Ministry of Finance and Rule 230 of General Financial Rules, 2017, from now onwards the released amount of grant should require to be paid/transferred by the grantee organisation/agency/individual to the vendor(s)/end beneficiary(ies), in the process of utilizing the grant for the purpose for which it is sanctioned, by registering itself on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating vendor(s)/end beneficiary(ies) in PFMS in Expenditure, Advance and Transfer (EAT) module. It is made clear that further releases of any grant under Central Sector Schemes to the said organisation/agency/individual from

Central Government shall only be made based on balances available as per EAT module data of the said organisation/agency/individual on PFMS.

3. Therefore, all the grantee organisations/agencies/individual receiving grants-in-aid from Ministry of Culture are advised to register themselves compulsorily on PFMS portal of Ministry of Finance (<http://pfms.nic.in>) and must file expenditure through EAT Module of PFMS. In other words, after getting the grant from the Ministry the organisation/agency/individual concerned may transfer the fund to the vendor(s)/end beneficiary(ies) in their Aadhaar seeded Bank Account by using EAT module of PFMS. For example:

IN CASE OF COMPONENTS OF CULTURAL FUNCTION AND PRODUCTION GRANT(CFPG)/HIMALAYAN/BUDDHIST:- The approved grant amount for a project proposal will be released as usual by the Ministry in the bank account of the organisations/agencies/individual concerned through PFMS. Subsequently the grantee organisations/agencies/individuals will have to further transfer the fund into the Aadhaar seeded bank accounts of the vendors/suppliers/end beneficiaries compulsorily only through EAT module of the PFMS by using PFMS portal. The subsequent installment of the grant to the said organisation/agency/individual shall only be released based on the balances available as per EAT module data of the organisation/agency/individual on PFMS. **It may please be noted that if fund is not transferred through PFMS by the grantee organisation/agency/individual, the future grant will not be released to the said organisation/agency/individual.**

4. In order to understand the system how the grantee organisations/agencies/individuals will register themselves on PFMS portal and subsequently how these organisations/agencies will pay/transfer the released fund of grant-in-aid to the vendor(s)/suppliers/end beneficiary(ies), the following are the links for tutorials in PDF and Video formats:-

- (i) **PDF format:** <http://www.dst.gov.in/sites/default/files/EAT%20-%20FilingAllmoduleFinal.pdf>

(ii) **Video formats [developed by Institute of Government Accounts and Finance(INGAF), Ministry of Finance, Government of India]:**

(a) **EAT Module Part-1: Agency and User Registration:**

<https://www.youtube.com/watch?v=7V6CBvtLFvg>

(b) **EAT Module Part-2: Mapping of Scheme, Components & Vendor:**

<https://www.youtube.com/watch?v=MXO6eth7dbY>

(c) **EAT Module Part-3: Fund Creation:**

<https://www.youtube.com/watch?v=eJLy75MfJU0>

(d) **EAT Module Part-4: Expenditure Filing:**

<https://www.youtube.com/watch?v=GbhVKvfRdWM>

(e) **EAT Module Part-5: Transfer transactions:**

<https://www.youtube.com/watch?v=N-TSDJhTvCs>

(f) **EAT Module Part-6: Deduction Filing:**

<https://www.youtube.com/watch?v=hCbsiqcdpyw>

(g) **EAT Module Part-7: Utilisation Certificate:**

<https://www.youtube.com/watch?v=2R4G3fqvNUw>

(h) **EAT Module Part-8: EAT Reports:**

<https://www.youtube.com/watch?v=N6PQvwo3qcQ>

For further videos of INGAF:

<https://www.youtube.com/channel/UCzH0kge912RyA45AlpQ3BSA/videos>
