

(For uploading on Ministry's website)  
No. 16/12/2020-M-1  
Government of India  
Ministry of Culture

Shastri Bhawan, New Delhi  
Dated: 24 July, 2020.

Vacancy Circular

Subject: Filling up the one post of Director (Conservation), Group-'A' (Gazetted), Non-Ministerial in the pay scale of Rs. 12000-375-16500(pre-revised) (6<sup>th</sup> CPC-PB-3, Rs. 15600-39100/- Grade Pay of Rs. 7600) (7<sup>th</sup> CPC-Level-12 of Pay Matrix) by transfer on deputation(including short term contract)/transfer in the National Museum, New Delhi under the Ministry of Culture , Govt. of India.

Applications are invited from eligible officers for appointment to one post of Director (Conservation), Group-'A' (Gazetted), Non-Ministerial in the pay scale of Rs. 12000-375-16500(pre-revised) (6<sup>th</sup> CPC-PB-3, Rs. 15600-39100/- Grade Pay of Rs. 7600) (7<sup>th</sup> CPC-Level-12 of Pay Matrix) by transfer on deputation(including short term contract)/transfer in the National Museum, New Delhi under the Ministry of Culture , Govt. of India.

**2. Job Description:**

Application of Science in restoration/conservation of museum materials in general and of art objects (Inorganic and Organic) in particular in an Institution.

**3. Eligibility:**

Officers under the Central / State Governments / Universities / Statutory organisations or Autonomous organizations:-

(a) (i) holding analogous post on regular a basis; or

(ii) with 5 years' regular service in the posts in the scale of Rs. 10000-15200 (pre-revised) (6<sup>th</sup> CPC-Revised Pay Band Rs. 15600-39100/- Grade Pay Rs. 6600/- PB-3)(7<sup>th</sup> CPC-Level-11 of Pay Matrix) or equivalent; and

(b) Possessing a degree in Science and Chemistry as one of the subjects with 10 years' experience of application of Science in restoration/conservation of museum materials in general and of art objects (Inorganic and organic) in particular in an Institution.

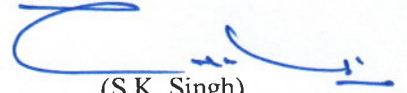
**Desirable:-**

Evidence of organizing programme for museum personnel in techniques of conservation of various Art Objects (In-Organic and Organic)

Note: 1. The period of deputation (including short term contract) including the period of deputation(including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years.

Note: 2. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.

4. The applications in duplicate in the enclosed prescribed proforma (Annexure) and complete up to date ACR dossiers of the officer (last 5 years) who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach the undersigned through proper channel within a period of 60 days from the date of advertisement in the Employment News. Applications received after the due date or otherwise incomplete will not be considered and stand rejected. The applications/CV not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.



(S.K. Singh)

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**ANNEXURE**

**BIO-DATA/ CURRICULUM VITAE PROFORMA FOR THE POST OF DIRECTOR(CONSRVATION) IN NATIONAL MUSUEM, NEW DELHI.**

1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4.Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular</b>	<b>Qualifications/ experience possessed by the officer</b>
<b>Essential:-</b> Officers under the Central / State Governments / Universities / Statutory organisations or Autonomous organizations:- (a) (i) holding analogous post on regular basis; or (ii) with 5 years' regular service in the posts in the scale of Rs. 10000-15200 (pre- revised) (6 <sup>TH</sup> CPC Revised Pay Band Rs. 15600-39100/- Grade Pay Rs. 6600/- PB-3) (7 <sup>th</sup> CPC-Level-11 of Pay Matrix) or equivalent; and (b)Possessing a degree in Science and Chemistry as one of the subjects with 10 years' experience of application of Science in restoration/conservation of museum materials in general and of art objects (Inorganic and organic) in particular in an Institution. <b>Desirable:-</b> Evidence of organizing programme for museum personnel in techniques of conservation of various Art Objects (In- Organic and Organic)	<b>Essential:-</b>               <b>Desirable:-</b>
<b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	

5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated **by the candidate.**

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

**6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.**

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

\* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned . Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
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**9.1 Note:** In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

**9.2 Note:** Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.

**11. Additional details about present employment:**  
Please state whether working under

(indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments
<b>16.A Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement) <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>		
<b>16.B Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the <b>professional</b> bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) any other information. <b>(Note: Enclose a separate sheet if the space is</b>		